BY-LAWS

OF THE

Space City Futbol Club

(SCFC)

A NON-PROFIT CORPORATION

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BY-LAW I: OFFICES

SECTION ONE: Principal Office

The principal office of the Corporation in the State of Texas shall be located in the Harris or Northern Galveston County area of Texas.

BY-LAW II: MEMBERS

SECTION ONE: Transfer of Membership

Membership in this corporation is not transferable or assignable.

SECTION TWO: Conduct of Club Members

The Board of Directors may convene a Board of Conduct as set forth in Article VIII of the Constitution of SCFC. The Board of Conduct will be chaired by the D&P Representative and will be composed of five (5) board members, excluding the chairperson. Board of Conduct meetings shall be closed to members and the public.

Before the convening of the Board of Conduct, the Board of Directors shall, based upon the evidence so provided by the Discipline and Protest Representatives of the misconduct of any player, coach, parent/guardian, or any other member, notify all parties concerned within no less than forty-eight (48) hours before Board of Conduct appearance, by letter or telephone.

a. All Discipline and Protest matters must be in writing to be considered.

b. If the misconduct is that of a player, that player's parents/guardians and/or coach shall appear in the capacity of advisor(s) on behalf of the player.

c. STYSA Discipline & Protest (D&P) procedures shall govern Board actions.

d. The BAYSA Discipline and Protest Committee will be notified of any disciplinary action taken by the Club.

SECTION THREE: Termination of Membership

The Board of Conduct, by affirmative vote of two-thirds, may suspend or expel a member for due cause after an appropriate hearing conducted by the Board of Conduct. Said member must be informed of the Board of Conduct hearing and the charges being brought before the Board. Rulings on the proceedings by the Board are final.

SECTION FOUR: Reinstatement

On written request signed by a former member and filed with the secretary, the Board of Directors, by the affirmative vote of two-thirds of the voting members, may reinstate any member to membership on such terms as said Board of Directors deem appropriate. No case shall set precedent for future cases brought before the Board of Directors for reinstating a member.

BY-LAW III: OFFICERS

SECTION ONE: General Powers

1. SCFC shall be managed by the SCFC Board. This board shall oversee all business of the SCFC and shall have the power to enforce the Constitution, By-Laws, Team Formation Rules and Operating Practices of SCFC, BAYSA, STYSA, and USYSA or other National Soccer Organizations.

2. At the recommendation of the President and with approval of the Board the title, duties and responsibilities of two or more Board positions listed in Section Two can be combined as a single Board position or expanded into multiple positions to facilitate the successful conducting of SCFC business.

SECTION TWO: Duties of the Officers

1. President
The President shall preside at all meetings of the Board. The President may sign, with any other proper officer of the Corporation authorized by the Board, any deeds, mortgages, bonds, contracts, or other instruments that the board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board. The President may appoint committees for the conduct of business and delegates to functions. The President, or its designee's, shall attend BAYSA membership meetings and all special meetings called by BAYSA. The President may appoint SCFC representatives with Board approval. The President is responsible for BAYSA/STYSA communications to SCFC coaches and Board members.

2. First Vice-President (Competitive)
The First Vice-President (Competitive) will act as the Club President in the absence of the President or in the event of his or her inability or refusal to act and when so acting, shall have all the powers of and be subject to all the restrictions on the President. The First Vice-President will Co-Chair the Competitive Committee. He/she will represent the interests of the competitive committee and be bound by the results of voting within committee when voting at the board level. He/she will vote in committee to break any deadlock. The First Vice-President (Competitive) shall coordinate and oversee the Coordinators of Boys and Girls U11 and Above for all divisions (I, SII, II) and is ultimately responsible for maintaining and distributing team formation rules and game

rules applicable to all competitive teams at the U11 and above ages, scheduling and coordination of competitive team tryouts, provide input to Executive Director on scheduling of practices for U11 and Above competitive teams, and ensuring the rules of the club are enforced. Responsible for ensuring the Club has coverage for EDDOA / EDS2 meetings. The VP is also responsible for maintaining and updating any Club documentation (i.e. By-Laws), including relevant sections of the website, which pertain to his/her position and/or the Competitive Program.

3. Second Vice-President (U11 and Up Division III)

The Second Vice-President will oversee the U 11 & Up Division III Committee. He/she will represent the interests of the committee and be bound by the results of voting within committee when voting at the board level. He/she will vote in committee to break any deadlock. The Second Vice-President will coordinate and oversee the Coordinators of Boys and Girls U11 and Up Division III teams and is ultimately responsible for maintaining and distributing team formation rules and game rules applicable to these teams, coordinating with Executive Director to schedule practices for U11 and Above Division III teams, and ensuring the rules of the club are enforced. Responsible for ensuring the Club has coverage for BAYSA meetings. The VP is also responsible for maintaining and updating any Club documentation (i.e. By-Laws), including relevant sections of the website, which pertain to his/her position and/or the U11 and Up Division III Program.

4. Third Vice-President (U7-U10)

The Third Vice President is the chief steward of the Club's U7-U10 Program. This position is responsible for staffing and overseeing the U7-U10 Committee which governs and evolves the program in coordination with the Executive Director. The VP represents the governance committee on the board and serves thereon as the primary stakeholder for the U7-U10 program. The VP will vote in committee to break deadlocks. When voting at the board level, the VP is bound by committee voting outcomes. The VP is responsible for coordinating with the Executive Director and the regional Division Directors to perform tier testing, form tiers, form teams and to uniformly implement the Club's player development curricula across all regions and age groups. The VP is responsible for coordinating with applicable gaming leagues (i.e. SHAL) to form game schedules. The VP is responsible for appointing and coordinating regional D&P's who will enforce the Club's coaching and parental conduct policies. The VP also acts as the primary contact for affiliate organizations (SHAL, BAYSA, Quest, Pearland United, etc) and is responsible for making sure the Club has required coverage at any event organized by an affiliate where said coverage is required. The VP is responsible for coordinating with the Executive Director on tryouts and scheduling for any additional gaming leagues (i.e. PDF) and/or tournaments which have been identified and approved by the Executive Director. The VP is also responsible for maintaining and updating any Club documentation (i.e. By-Laws), including relevant sections of the website, which pertain to his/her position and/or the U7-U10 Program.

5. **Fourth Vice President (U4-6)**
The Fourth Vice-President (VP4) will oversee the U4-6 Division IV Committee. The VP will represent the interests of the committee and be bound by the results of voting within committee when voting at the board level. The VP will vote in committee to break any deadlock. The Third Vice-President (U4/U6) shall coordinate and oversee the Coordinators of Boys and Girls U4 to U6 and is ultimately responsible for maintaining and distributing team formation rules and game rules applicable to these teams, coordinating with the Academy / Recreational Director to schedule practices for U4 to U6 teams, and ensuring the rules of the club are enforced. Responsible for ensuring the Club has coverage for BAYSA meetings. The VP is also responsible for maintaining and updating any Club documentation (i.e. By-Laws), including relevant sections of the website, which pertain to his/her position and/or the U4-6 Program.

6. Secretary
The Secretary will co-chair the Administrative Committee with the Treasurer. The Secretary will represent the interests of the committee and be bound by the results of voting within committee when voting at the board level. He/she will vote in committee to break any deadlock. The Secretary shall prepare and keep the minutes of the meetings of the members and of the Board in separate books provided for that purpose; see that all notices are duly given in accordance with the provisions of these By-Laws or as required by law; be custodian of the corporate records, correspondence, and of the articles of the Corporation. Secretary shall update Bylaws, Constitution, and Team Formation rules and documents on an annual basis and distribute a copy to each Board member.

7. Treasurer
The Treasurer will co-chair the Administrative Committee with the Secretary. The Treasurer will represent the interests of the committee and be bound by the results of voting within committee when voting at the board level. He/she will vote in committee to break any deadlock. The Treasurer shall have overall charge and custody of and be responsible for all funds and securities of SCFC, receive and give receipts for moneys due and payable to SCFC from any source whatsoever, deposit all such moneys in the name of SCFC in such banks, trust companies, or other depositories as shall be selected by the Board and disburse funds as required for all business and operation of SCFC. The Treasurer shall prepare the annual operating budget for approval by the Board and disburse funds as required for all business and operation of SCFC (pro staff payroll, EDDOA fees etc.). The Treasurer shall provide the Board a monthly report of all income, expenses, and balances of SCFC. The report shall be submitted to the Secretary and maintained as part of formal record. The Treasurer shall also be responsible for filing of any tax reports that may be required by law or regulation and shall provide all records of transactions to auditors or other persons for the purpose of tax form preparation and audit.

8. Past President
The Past President of the Club shall have no stated duties. He/she shall provide guidance, knowledge, and advice based on the experience gained as the previous principle

executive officer of the Club. He/she may be assigned duties in the Club and will have a full voting right on the Board.

9. Operations Director

The Operations Director will oversee the Operations Committee. He / she will represent the interests of the committee and be bound by the results of voting within committee when voting at the board level. He/she will vote in committee to break any deadlock. The Operations Director is responsible for the improvement and maintenance of all practice and game fields used in the club areas. The Operations Director shall supervise and assist all regional field and equipment coordinators and coordinate field usage and maintenance requirements with any required city personnel. In addition to the maintenance and usage requirements stated in By Law V, the Operations Director will oversee procurement of the necessary materials, and the control, storage and maintenance of all required capital equipment.

10. Executive Director (Non-Voting)

The Executive Director shall be the principal executive officer of SCFC and shall, in general oversee all of the business and affairs of SCFC. The Executive Director will Co-Chair the Competitive Committee. He/she will represent the interest of the competitive committee and be bound by the results of voting within committee. He/she will vote in committee to break any deadlock. The Executive Director will oversee SCFRC team formation. The Executive Director or its designee is responsible for the SCFC rain-out procedure and field closure decision as prescribed by BAYSA. The Executive Director will organize staff and manage the professional staff assignments necessary to meet the SCFC strategic direction, within budgetary guidelines.

SECTION THREE: Executive Director

The Board has the authority to hire a Executive Director whose primary duties include but not limited to serving on the SCFC Board as described in Section Two, as well as, establishing and maintaining player development programs for skills training for Recreational Division players, coaching clinics for coaches assigning pro staff coaches to act in capacity as head coach for competitive teams and referee clinics. This individual or group of individuals is responsible for coordinating the design and development of the club's overall training program and for the scheduling and administration of player clinics and summer camps. The Executive Director shall contribute to the recruitment, training, development and evaluation of coaches and player for all teams, supervise competitive tryouts for all age groups and is responsible for maintaining records of licensure of SCFC coaches and Pro Staff Coach. The Executive Director will have a contract with the Club which outlines more specifically their role and responsibilities. This individual will report to the Board.

SECTION FOUR: Compensation

Officers (excluding the Executive Director) as such shall not receive any stated salary for their services, but by resolution of the Board any officer may be indemnified for expenses

and costs, including attorney's fees, actually and necessarily incurred by him/her in connection with any claim asserted against him/her, by action in court or otherwise, by reason of his being or having been such officer, except in relation to matters as to which he/she shall have been guilty of negligence or misconduct in respect to the matter which indemnity is sought.

SECTION FIVE: Removal of Officers

Any officer may be removed by a majority vote of the voting members of the organization at special meetings or by a two-thirds vote of the Board for failure to perform the duties specified for the position so elected. Failure to perform duties includes, but is not limited to, failure to attend three (3) consecutive meetings of the regularly scheduled monthly meetings of the Board.

BY-LAW IV: COMMITTEES

SECTION ONE: Establishment of Committees

Standing/Adhoc Committees, not having nor exercising the authority of the Board of Directors in the management of the SCFC, may be designated by a resolution adopted by the Board. The charter, including the purpose and objectives, shall be so stated in the resolution establishing any such committee. The committees will generally conduct the business for their respective areas. The committee chairs are responsible for ensuring the Board is appropriately informed of activities within the committee. Except as otherwise provided in such resolution, members of each committee(s) shall be members of SCFC and the President (or designee) shall appoint the members thereof. Any member thereof may be removed by the person or persons authorized to appoint such membership whenever in their judgment the best interests of SCFC shall be served by such removal

The following Standing Committees will be formed and maintained:

1. Operations Committee
2. Administrative Committee
3. Competitive Committee
4. U11 and Up Division III Committee
5. U7-U10 Committee
6. U4-6 Committee

The charter of each standing committee will be to represent their constituents on issues pertaining to them and to provide input on matters pertaining to management of the club. Members of each standing committee shall be members of SCFC and the Chairperson shall appoint the members thereof. Any member thereof may be recommended for removal by the person or persons authorized to appoint such membership whenever in their judgment the best interests of SCFC shall be served by such removal. Removal of members must be approved by the standing committee. Duties of Standing Committee Members:

Operations Committee - A standing operations committee will be formed. This committee will be chaired by the Operations Director and will consist of the following members:

1. **Fields / Equipment FW Region, Fields / Equipment CL Region, Fields / Equipment LC Region.** The regional Operations Directors (under direction of Operations Director) are responsible for ordering paint for lining fields, preparing a field lining schedule for fields to be used during the spring and fall seasons, distributing the field lining schedule to coaches and providing the machines to accomplish the lining of the fields. These individuals are responsible for operation, maintenance and repair of the lights and irrigation systems that support these fields and shall perform periodic inspections (including providing to BAYSA the goal post inspection forms) of the goals to ensure that they are safe and in good condition. These individuals shall organize and coordinate all work programs of the membership to ensure that fields are safe, usable and visibly attractive.

2. College Advisory Program Coordinator. The College Advisory Program (C.A.P) Coordinator is responsible to coordinate high school age players' orientation to the college recruiting, scholarship, financial support, and selection process. This process can be bewildering at times and the intent of C.A.P. is to offer factual advice and assist in every way possible. The College Advisory Program Coordinator will coordinate assistance with letter, resume (soccer & academic) writing and general communication protocol to college coaches. The SCFC staff will provide guidance but will not do those tasks that the player and parents can and must do for themselves. CAP Coordinator will also be responsible for maintaining a database of SCFC alumni playing college soccer and assist the Technical Director as appropriate in coordination with college coaches

3. Tournament Coordinator. The Tournament Coordinator is a volunteer administrative position. He/ she will be responsible for all coordination required for the Spring and Fall Tournaments and any other prospective fund raising events (Golf tournaments etc.). He/she may be assigned duties in the Club and will have a full voting right on the Board.

4. Referee Liaison. The Referee liaison is a volunteer administrative position that will assist in the development of referees within SCFC. He/she will act as the liaison between the board and the BAYSA Referee Assignor and will assist in the communication of the training program to current and prospective referees. The Referee Liaison will be responsible for maintaining a list of all referees and their level of licensure and will assist referees with finding clinics to achieve their needed licenses.

Administrative Committee - A standing Administrative committee will be formed. This committee will be co-chaired by the Secretary and Treasurer and will consist of the following members:

1. Sponsorship
The Sponsorship chairperson will be responsible for all aspects of the acquisition of sponsors to support the objectives and programs of SCFC.

2. Treasurer – Registration Deposits / Refunds
The Treasurer (Registration Deposits / Refunds) shall have be responsible for the deposit of all funds of SCFC associated with registration, receive and give receipts for moneys due and payable to SCFC from any source whatsoever, deposit all such moneys in the name of SCFC in such banks, trust companies, or other depositories as shall be selected by the Board and disburse registration refunds as appropriate. The Treasurer (Registration Deposits / Refunds) shall process all refund requests and provide to the Treasurer for signature. The Treasurer (Registration / Refunds) shall assist in the preparation of the annual operating budget for approval by the Board. The Treasurer (Registration Deposits / Refunds) shall provide the Treasurer a monthly report of all income, expenses, and balances of SCFC associated with the recreational program. The Treasurer is authorized to hire, train, direct and pay a part time administrative assistant not to exceed 20 hours per week to aid in the conduct of stated duties.

3. Treasurer – Competitive Teams
The Treasurer (Competitive Teams) maintains the accounting records of SCFC associated with competitive play, receive and give receipts for moneys due and payable to SCFC from any source whatsoever, deposit all such moneys in the name of SCFC in such banks, trust companies, or other depositories as shall be selected by the Board The Treasurer (Competitive Teams) shall assist in the preparation of the annual operating budget for approval by the Board. The Treasurer (Competitive Teams) shall provide the Treasurer a monthly report of all income, expenses, and balances of SCFC associated with competitive play.

4. Communications Coordinator
The Communications Coordinator will be responsible for managing web-site content, producing the club's quarterly newsletter, publicity and assisting the Board and Technical Director with communication packages to the coaches, players and parents as appropriate. The Communications Coordinator will also be responsible for co-chairing committees regarding player and team pictures, uniforms and publicity with the Secretary.

5. Scorekeeper FW Region, CL Region and LC Region
The Scorekeepers shall provide information on the acquisition and use of game cards, enter and record all game scores and referee comments in the BAYSA database, deliver completed game cards to the BAYSA scorekeeper and verify team standings for their respective geographic regions.

Competitive Committee - A standing competitive committee will be formed. This committee will be co-chaired by the First Vice President and Executive Director and will consist of the following members:

1. Registrar (Competitive). The Registrars shall ensure that all players and teams are registered in accordance with established SCFC, BAYSA, EDDOA, STYSA, and USYSA requirements for their respective age groups and levels of play. The Registrar for the Competitive teams shall supervise and assist all other registrars. The Registrars shall provide to the respective Division Directors player registration forms for their respective age groups to be utilized for Team Formation and Insurance waiver needs, preparation and distribution of player team assignment after drafts, maintenance of player databases, and provides membership statistics and registration information to assist Board members in the performance of their duties. The Registrars shall ensure that all necessary registration documents are submitted in a timely manner to BAYSA / EDDOA and shall establish, publish and distribute registration procedures, in a timely fashion, to all members. Registrars shall also be the liaison for SCFC with BAYSA/STYSA/ EDDOA for coaching regulations i.e. Kid Safe cards and background checks and maintaining a coaches database.

2. U9-U10 Academy Coordinator, U11-12 Girl's Competitive Coordinator, U11-12 Boy's Competitive Coordinator, U13-14 Girl's Competitive Coordinator, U13-14 Boy's Competitive Coordinator U15-18 Girls Competitive Coordinator, U15-U18 Boy's Competitive Coordinator. The Coordinators for each competitive age group listed above are responsible for maintaining and distributing team formation rules and game rules applicable to the teams for all divisions (I, SII, and II) at their respective age group. Each Coordinator shall form teams in his/her respective division and shall acquire coaches for such teams in accordance with the By-Laws and Team Formation Guidelines of the Club. The Coordinators shall assist in the distribution of equipment to and the collection of, equipment from the coaches and shall act as a liaison for dissemination of information, including playoff information, to and from all coaches in their respective age group. The Coordinators are the primary conduit for communications between the teams and coaches for their respective age group and provides information to the Board through the First Vice President.

3. Scheduler U11-19 Large Fields. The schedulers are a volunteer administrative position. They are responsible for all aspects of game and practice field scheduling of SCFC fields in their respective age groups. This includes the preparation and timely delivery of the field's to be utilized for inter-league association games required by BAYSA or other associations for the purpose of game schedule preparation. The schedulers are the primary contact between SCFC teams and the BAYSA schedulers. These individuals are responsible for dissemination of BAYSA, Eastern District and State play-off schedules to SCFC Directors

U9/10 Division IV - U11 & Up Division III Committee - A standing U9/10 Division IV - U11 & Up Division III Committee will be formed. This committee will be chaired by the Second Vice President and will consist of the following members:

1. Registrar (U9/10 Division IV - U11 & Up Division III). The Registrars shall ensure that all players and teams are registered in accordance with established SCFC, BAYSA, STYSA, and USYSA requirements for their respective age groups and levels of play. The Registrar for the Competitive teams shall supervise and assist all other registrars. The Registrars shall provide to the respective Division Directors player registration forms for their respective age groups to be utilized for Team Formation and Insurance waiver needs, preparation and distribution of player team assignment after drafts, maintenance of player databases, and provides membership statistics and registration information to assist Board members in the performance of their duties. The Registrars shall ensure that all necessary registration documents are submitted in a timely manner to BAYSA and shall establish, publish and distribute registration procedures, in a timely fashion, to all members. Registrars shall also be the liaison for SCFC with BAYSA/STYSA for coaching regulations i.e. Kid Safe cards and background checks and maintaining a coaches database.

2. U9/10 Girls Coordinator (FW region), U9/10 Boy's Coordinator (FW region), U9/10 Girls Coordinator (CL region),U9/10 Boy's Coordinator (CL region), U9/10 Coordinator (LC Region),U11-13 Girl's Coordinator, U11-13 Boy's Coordinator, U14-18 Girl's Coordinator, U14-18 Boy's Coordinator. The Coordinators for each age group listed above are responsible for maintaining and distributing team formation rules and game rules applicable to the teams for division III teams at their respective age group. Each Coordinator shall form teams in his/her respective division and shall acquire coaches for such teams in accordance with the By-Laws and Team Formation Guidelines of the Club. The Coordinators shall assist in the distribution of equipment to and the collection of, equipment from the coaches and shall act as a liaison for dissemination of information, including playoff information, to and from all coaches in their respective age group. The Coordinators are the primary conduit for communications between the teams and coaches for their respective age group and provides information to the Board through the Second Vice President.

3. D&P Representative Recreational. The Discipline and Protest Representatives are responsible for the timely hearing of all discipline and protest matters within the Club for their respective geographical areas as well as required BAYSA meetings. They will preside at all meetings of the Board of Conduct; excluding his/her vote in matters that involve himself/herself, his/her immediate family, or team where he/she functions as coach or assistant coach.

4. Scheduler U9-10 Small Fields. The Schedulers are a volunteer administrative position. They are responsible for all aspects of game and practice field scheduling of SCFC fields in their respective age groups. This includes the preparation and timely delivery of the field's to be utilized for inter-league association games required by BAYSA or other associations for the purpose of game schedule preparation. The schedulers are the primary contact between SCFC teams and the BAYSA schedulers. These individuals are responsible for dissemination of BAYSA, Eastern District and State play-off schedules to SCFC Directors.

U5-8 Division IV Committee - A standing U5-8 Division IV Committee will be formed. This committee will be chaired by the Third Vice President and will consist of the following members:

1. Registrar (U5-8 Division IV). The Registrars shall ensure that all players and teams are registered in accordance with established SCFC, BAYSA, STYSA, and USYSA requirements for their respective age groups and levels of play. The Registrar for the Competitive teams shall supervise and assist all other registrars. The Registrars shall provide to the respective Division Directors player registration forms for their respective age groups to be utilized for Team Formation and Insurance waiver needs, preparation and distribution of player team assignment after drafts, maintenance of player databases, and provides membership statistics and registration information to assist Board members in the performance of their duties. The Registrars shall ensure that all necessary registration documents are submitted in a timely manner to BAYSA and shall establish, publish and distribute registration procedures, in a timely fashion, to all members. Registrars shall also be the liaison for SCFC with BAYSA/STYSA for coaching regulations i.e. Kid Safe cards and background checks and maintaining a coaches database.

2. Division IV Coordinators - U5/6 Coed Coordinator FW Region,U7/8 Girl's Coordinator FW Region,U7/8 Boy's Coordinator FW Region,U5/6 Coed Coordinator CL Region,U7/8 Girl's Coed Coordinator CL Region,U7/8 Boy's Coordinator CL Region,U5/6 Coed Coordinator LC Region,U7/8 Boys / Girl's Coordinator LC Region. The Coordinators for each age group listed above are responsible for maintaining and distributing team formation rules and game rules applicable to the teams in their group. Each Coordinator shall form teams in his/her respective division and shall acquire coaches for such teams in accordance with the By-Laws and Team Formation Guidelines of the Club. The Coordinators shall assist in the distribution of equipment to and the collection of, equipment from the coaches and shall act as a liaison for dissemination of information, including playoff information, to and from all coaches in their respective age group. The Coordinators are the primary conduit for communications between the teams and coaches for their respective age group and provides information to the Board through the Third Vice President.

3. Scheduler U5-8 Small Fields. The Schedulers are a volunteer administrative position. They are responsible for all aspects of game and practice field scheduling of SCFC fields in their respective age groups. This includes the preparation and timely delivery of the field's to be utilized for inter-league association games required by BAYSA or other associations for the purpose of game schedule preparation. The schedulers are the primary contact between SCFC teams and the BAYSA schedulers. These individuals are responsible for dissemination of BAYSA, Eastern District and State play-off schedules to SCFC Directors**.**

SECTION TWO: Term of Office

Each member of a committee shall continue as such until the next annual meeting of members of SCFC and until his/her successor is appointed, unless the committee shall be sooner terminated, or unless such member is removed from such committee, or unless such member shall cease to qualify as a member thereof.

SECTION THREE: Chairperson

One member of each committee shall be appointed chairperson by the person or persons authorized to appoint the members thereof.

SECTION FOUR: Vacancies

Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.

SECTION FIVE: Quorum

Unless otherwise provided in the resolution of the Board of Directors designating a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

SECTION SIX: Rules

Each committee may adopt rules for its own government not inconsistent with these By-Laws, the SCFC Constitution or with rules adopted by the Board.

BY-LAW V: FIELD USAGE BY CLUB TEAMS AND NON-CLUB TEAMS

SECTION ONE: Application for Field Usage

Teams that are not registered through SCFC will be required to submit applications to utilize fields for the fall season and the spring season. The SCFC Board will review applications, rank applications based on priority and assign fields based on field usage availability. Applications submitted after the due date will not have priority over applications submitted by the due date. The number of outside teams SCFC will allow to utilize the fields will be based upon the Clubs needs and the wear attributed to the fields by over use.

Applications will be due as follows:

Fall Season: From July 1 to December 15. Applications are due by May 15.
Spring Season: From January 1 to May 15. Applications are due by December 1.

SECTION TWO: Field Usage Fees

SCFC will charge per player, per season for field usage and equipment to those outside teams approved to utilize a field. The fee will be set by the Board on a seasonal basis. SCFC player registration fees include these fees.

Teams that are not registered through SCFC will pay fees to SCFC for reimbursement for field usage or directly to the appropriate city, as applicable. SCFC does not set fees for the City and teams required to pay the City will pay them directly. Teams are responsible for paying their fees. Practice times and other team events will not be scheduled until fees are paid.

BY-LAW VI: CONTRACT, CHECKS, DEPOSITS AND FUNDS

SECTION ONE: Contracts

The Board of Directors may authorize any officer or officer's agent or agents of the SCFC, in addition to the officers so authorized by these By-Laws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of SCFC, and such authority may be general or confined to specific instances. The content of these contracts must be reviewed and pre-approved by the Board.

SECTION TWO: Checks, Drafts, or Orders for Payment

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the SCFC shall be signed by such officer or officers, agent or agents of SCFC and in such manner as shall from time to time be determined by resolution of the Board. In the absence of such determination by the Board, such instruments shall be signed by the Treasurer and/or President of SCFC, as required.

SECTION THREE: Deposits

All funds of SCFC shall be deposited from time to time to the credit of SCFC in such banks, trust companies, or other depositories as the Board may select.

SECTION FOUR: Gifts

The Board may accept on behalf of SCFC any contribution, gift, bequest, or device for the general purposes, or for any special purpose of SCFC.

SECTION FIVE: Sponsors

There shall be two (2) categories of sponsors; namely, Corporation sponsors and team sponsors.

I. Corporation Sponsor. Any business, individual, or group of individuals may donate funds or services to SCFC. Sponsorship levels will be established by the Board of Directors. Funds donated or services provided, equal to the sponsorship level, will entitle the sponsor to certain forms of recognition as may be determined by the Board.

II. Team Sponsor. Any business, individual, or group of individuals may donate funds to a specific team. Any funds from one or more sponsors so identified for a specific team, less a specified sponsorship level, will be retained by SCFC with the balance provided to such team upon receiving receipt(s) for money from sponsor. Such sponsorships shall not be in violation with Texas UIL rules and regulations. Sponsored teams shall submit a written request prior to soliciting funds specifically for that team's functions. Funds collected under such provisions shall be earmarked as such and shall be disbursed upon receipt of documentation of expenditures.

No funds will be solicited in the name of the Club or team registered with the Club, without express written consent of the Club obtained at a general meeting.

SECTION SIX: Budget

The Treasurer will present a budget for the season prior to the setting of fees. The budget shall be adopted by the Board prior to the finalization of the fees.

SECTION SEVEN: Finances

The Board shall have the authority to determine appropriate registration fees to permit SCFC to conduct its soccer programs. These fees will cover such items as State and National registration fees, insurance, uniforms, equipment, utilities, field maintenance, Pro Staff Coach and referees, operational and administrative expenses and all other costs that are required to conduct a youth soccer program. Fees will be collected at the time of registration and players signing up after the specified deadline for registration may be subject to a late fee.

Space City Futbol Club will provide refunds as follows for recreational levels of play:

Fall Season:
After July 31st - 1/2 refund (minus transaction fees)
After September 1st - NO Refunds.

Spring Season:
After January 31st - 1/2 refund (minus transaction fees)
After March 1st - NO Refunds.

Space City Futbol Club will provide refunds as follows for competitive levels of play:

Initial Deposit – Non-refundable
After July 31st – up to 1/2 refund of remaining fee balance (Fees- Initial deposit) not to exceed payments received (minus transaction fees)
After September 1st - NO Refunds.

BY-LAW VII: MISCELLANEOUS

SECTION ONE: Books and Records

The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, board, and committees having any of the authority of the board, and shall keep at the registered or principal office a record giving the names and addresses of members entitled to vote. All books and records of the Corporation may be inspected by any member, or his agent or attorney, for any proper purpose at any reasonable time.

SECTION TWO: Waiver of Notice

Whenever any notice is required to be given under the provisions of the Texas Non-Profit Corporation Act or under the provisions of the articles of incorporation or the by-laws of the corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

SECTION THREE: Order of Business

The normal order of regular business meetings for SCFC shall be as follows, unless a change is moved and approved by the members:

Call to Order
Minutes of Previous Meeting
Communications
Report of the Treasurer
Report of the Committees
Report of the Directors
Old Business
New Business
Adjournment

SECTION FOUR: Team Names

No Club teams can have the same name in an age group of the same gender.