

Fall 2010 U9-10, U11-18 Recreational Coaches Meeting Agenda

SPACE CITY Futbol Club

Friday, August 6, 2010 – League City

- Introductions

I. Space City FC Website: www.spacecityfc.org

The SCFC website brings together Club information on administration; the calendar; important notices, e7 information, links to local, state and national soccer interests; maps to all fields; and downloads for relevant forms

II. SCFC Board

The Board is available to help and direct you to the person most qualified to assist you with your request. Please follow the chain of communications below when seeking assistance. SCFC Board member email addresses can be found on the website under "About, Contact Us".

1. Volunteer Parent Coach
2. Age / Gender appropriate Division Director: U5/6, U7/8, U9/10, U11/18
3. Age appropriate Vice President:
 - a. U9-10 Academy, U11-U18 Competitive – VP1
 - b. U9-10 Rec, U11-U18 Recreational –VP2
 - c. U5-U8 –VP3
4. Executive Board Member

III. Bay Area Youth Soccer Association (BAYSA) Handbook

1. Contains all necessary rules of the game and BAYSA Guidelines
2. Is available online at: www.baysa.org under "Quick Links"

IV. SCFC Official Items

1. Field Closures
 - a. www.spacecityfc.org **"Field Status" – StatusMe**
STATUS ME – is a feature on our website that you may subscribe to (free) which will notify you by email and/or text message when there is a change in the conditions of the fields
 - b. Rainout Procedures – coach should only contact the SCFC Scheduler scheduler@spacecityfc.org in the event a game is not played due to inclement weather regardless if your team is the home or visitor team. The game will be rescheduled by the BAYSA Scheduler. Once rescheduled by BAYSA, the SCFC Scheduler will contact the coach.
2. SCFC General Meetings – held monthly at our headquarters in League City (west)

V. SCFC Basic Information

1. Practice Fields & Scheduling: FW / CL / LC
 - a. VP2 will assign all practice times and locations
 - b. Each team is allotted ½ of field for 90 minutes/session/ M/W or T/R
 - c. No guarantee of a lighted field
2. Field striping/painting and maintenance/striping schedule
 - a. Fields will be striped with paint on Thursdays or Fridays before game weekends
 - b. Each team will be assigned a week for striping
 - c. "Field Champions" will coordinate and be responsible for a particular location
 - d. Field Managers – Brian Bently, Larry Sikes (need someone for CL)
 - e. Field Day – Saturdays in AUGUST
3. Equipment
 - a. Game ball, cones, scrimmage vests
 - b. Coaches shirts
4. Uniforms
 - a. Red Jersey – Home
 - b. White Shirt – Away

- c. Home team must always accommodate or change in the event of a color conflict (use of alternate jersey is appropriate)
 - d. Numbering – conflicts or changes - uniforms@spacecityfc.org
 - e. The uniform ordered is the uniform the player will receive. The club will do its best to accommodate errors but parents must understand how important it is to get the correct size. U5-U8 will have non-numbered uniforms because they play in-house (against each other in SCFC). Any players added after July 15 will have uniforms available from only the extras ordered.
5. Sponsorships
 - a. \$250 per team commitment
 - b. Sponsor name on back of shirts (placed on at Soccer Time)
 - c. Source for more improvements in fields, equipment
 6. Photo Day – Saturday, August 21 – League City Sportsplex,
 7. SCFC Festival Day & 4v4 Tournament – Aug 21 – League City Sportsplex
 - a. Registration online / form
 - b. Carnival atmosphere and team fundraising
 8. Coaching Licenses / Coaching Clinics / Course Modules
 - a. All returning coaches must have completed a STYSA coaching module or license level course. If you need to be scheduled for a coaching clinic, contact your age group Division Director or SCFC Executive Director.
 - b. Free course at any BAYSA club sponsored course – August 27,28 U10/12 module
 9. Club Volunteers
 - a. Annual SCFC Coaches Meeting and Board Elections – in November following BAYSA season
 - b. Always looking for people who would like to share their time and talent with SCFC
 10. Referees
 - a. www.stsr.org
 - b. Always need more quality referees. Please consider becoming a referee.

VI. Team Formation & Management

1. Official Team Roster & Signed by Registrar
 - a. Each coach will have access to the SCFC Affinity database and be able to view all of their team's player information online.
 - b. Please verify if your team's information is correct and contact the Registrar if you need to make any corrections.
2. Player ID Cards – must have player photo, signature, and laminated
 - a. Each team will receive a set of Player Identification Cards issued in August from the Division Director or Registrar
 - b. Do NOT throw these cards away after the season. They are needed for Spring Soccer and tournaments. If you are not returning in the Spring, please mail the cards to the SCFC PO Box.
 - c. Do NOT give the ID cards to the players.
 - d. Keep them in a safe place for use at each game.
 - e. Referees will be checking the player cards and the coaches cards.
 - f. Will need to ready for 1st game – NO EXCEPTIONS
3. Medical Release Forms
 - a. *Each coach should distribute paper medical release forms to the parents of the players on his/her team. The parents should completely fill out the form and sign, and then return back to the coach. The coach should keep these forms and have with him at all team events.*
 - b. Absolutely required at all games, tournaments, playoffs
4. Player Releases / Refunds
 - a. Cannot be done without player's parent permission
 - b. If a player drops from the team, PLEASE NOTIFY THE REGISTRAR IMMEDIATELY. This will allow for a slot open on the team that may be filled with another player on the waiting list.
 - c. The following dates are our refund deadlines:
By August 1 - full refund; by Labor Day - 1/2 refund; after Labor Day - No refund
5. Affinity online Adult Registration: <http://www.stx-scfc.affinitysoccer.com/>

- a. All coaches, assistant coaches, or any other person that may be left alone with the players must ensure that they are registered in the online Affinity database and that their personal team administrator information includes their TX drivers license number and birthdate. This will allow STYSA to perform necessary background check in order to grant KidSafe card. Once completed, BAYSA will deliver the KidSafe card and Coaches Card to SCFC for distribution.
- b. KidSafe cards / Coach ID Cards will be distributed by BAYSA

VII. BAYSA Fall Season

1. Fall Season Schedules

- a. Fall soccer season usually begins the first weekend after Labor Day
- b. The schedules are produced by BAYSA Scheduler and published on www.striker7.com
- c. Many times schedules are not ready until the week before the season starts and they are always subject to change or revision.
- d. Any games to be re-scheduled must go through the SCFC Scheduler, who will in turn contact the BAYSA Scheduler

2. Fall Season Games / Standings

- a. Season team standings are available on www.striker7.com.
- b. Be aware of the BAYSA rules on team points and standings basis

3. Referees

- a. If there is not a referee at your game, it should still be played if you can get a volunteer to referee.
- b. U15-U18 Div 3 games that do not have a center referee can be rescheduled
- c. Many of our U9 and U10 games are officiated by youth referees. Please do not yell at them or let your parents yell at them.
- d. The coach is responsible for the players' and parents' sideline behavior.
- e. Become a referee

4. Rules

- a. U9-12 – Size 4 ball
- b. U13-above – Size 5 Ball
- c. 50% Play rule for all participants
- d. Maximum roster sizes
- e. Offsides / Free kicks

VIII. Scorekeeping / Game Cards / www.striker7.com

- 1. BAYSA Gamecards are located and printed from www.striker7.com
- 2. user name: **space city**, password: **baysa**
- 3. A gamecard must be taken to every game, and be filled out correctly
- 4. Immediately following each game, verify the score, written comments, and signatures are completed
- 5. Insurance of handling: Recommend that you photo copy or scan game card prior to turning in
- 6. Turn in all game cards by each Sunday 7:00pm-deadline at appropriate drop/mailbox location
 - a. Friendswood – Centennial Park
 - b. Clear Lake – Dave Finkel Fields
 - c. League City – Sportsplex
- 7. SCFC is fined \$30 for each gamecard NOT turned in. Please remember!
- 8. No game card turned in - results in FORFEIT – Scorekeeper will not hunt you down
- 9. Know the official rules and how official standings are derived by reading the Team Formation and Scheduling for the system of determining standings – BAYSA Handbook
- 10. Standings are posted on www.striker7.com
- 11. Official Handout will be emailed to all coaches

IX. D&P (Discipline & Protest)

- 1. Handle all matters of discipline, unsportsmanlike behavior, and grievances
- 2. Review and decide outcomes relating to game penalties, forfeits, etc.
- 3. NO U9 / U10 teams can have paid trainer conducting any sessions or games

X. Playoffs & External Competition

- 1. BAYSA Playoffs – Div 4: U9, U10 – Gold, Silver, Bronze
- 2. BAYSA Playoffs – Div 3: U11-U13 only

3. Tournaments

XI. STYSA Medical Insurance

1. Any player injury requiring professional medical attention due to a sanctioned soccer activity should report the incident immediately to the SCFC Board
2. Fill out appropriate Secondary Insurance paperwork forms to Robin Foster – BAYSA Risk Management Coordinator

XII. Referees

1. Report on your game card if you have no referee at your game; also report it via www.baysa.org website under "Referee Info"
2. Referee Evaluation Forms are available on BAYSA website
3. Become a referee – www.stsr.org

XIII. Professional Staff / Training Opportunities

1. Executive Director – Randy Evans
2. Coaching Development – John DeWitt

XIV. Sportsmanship – Coaching Privilege

1. Running up score
2. Dealing with other coaches / parents / referees
3. Representing SCFC with class
4. Handling disputes
5. Managing problem behavior of player(s)

XV. Questions and Answers

IMPORTANT DATES

August 1	SCFC team practices may begin
August 7	Centennial Field Preparation Day
August 9	SCFC General Meeting & Board Meeting
August 14	League City and DFF Field Preparation Day
August 21	SCFC
September 9	BAYSA General Meeting
September 11	BAYSA Fall Season Games Begin
October	1st Half of Fall Season Ends
October	All 1 st half outstanding Season Cards must be turned in
October	BAYSA U9, U10 Rebracketing Meeting
October	2 nd Half of Fall Season Begins
October	Division III team commitment to Fall Playoffs if earned
October	Fall Rosters are frozen
November	BAYSA Fall Season Ends
November	BAYSA Fall Playoffs

THANK YOU FOR VOLUNTEERING WITH SCFC